

PICS Council expenses policy

Principles

It is recognised that council members attend many PICS–related meetings throughout the year. If requested Council members and officers may also be expected to chair sessions. Council has endorsed the following approach to reimbursement for PICS annual meeting (*as per available funding*):

1. Council meeting (as per usual):

Travel expenses and 1 night's accommodation for all trustees and co-opted members

2. Annual scientific meeting

- a) President, Secretary, Treasurer, Conference officer - free entry and accommodation for whole meeting
- b) All other Trustees and co-opted members - 50% discount on registration for whole meeting
- c) All chairs of specialty groups that meet on pre-conference day (one chair per group) - free entry to conference for 1 day and one night's accommodation
- d) Any sessional chairs not from host unit- free entry on day of relevant session and travel expenses. Wherever possible session chairs should be drawn from local area and/or PICS officials that fall into categories a, b, c.

3. Additional caveats:

- All concessions are only available to PICS members
- Anyone requesting a concession should email the conference organiser and treasurer for approval in advance of the meeting

JAMES FRASER
PICS HONORARY SECRETARY